

Government of West Bengal
Office of the District Magistrate, Purulia
Social Welfare Section

Memo No. 54/SW/PRL

Date: 17/02/2020

NOTIFICATION

Applications are invited from eligible candidates for engagement in the following purely contractual positions in the Juvenile Justice Board (JJB), Purulia. Initial contractual period is for one year which may subsequently be revised as per order of the competent authority.

Eligibility criteria and other terms and conditions are as follows:

Sl. No.	Name of the post	No. of post	Age	Minimum Educational Qualification	Consolidated Pay per month (in Rs.)
1.	Bench Clerk	1(Gen)	21-40 years on the date of advertisement	Higher Secondary	14,770/-
2.	Lower Division Clerk (LDC) cum Typist	1(Gen)	21-40 years on the date of advertisement	Madhyamik	11,880/-
3.	Counsellor	1(Gen)	21-40 years on the date of advertisement	Graduation in Psychology	10,000/-
4.	Orderlies	1 (Gen)	21-40 years on the date of advertisement	Class VIII	7,000/-
5.	Night Guard	1(Gen)	21-40 years on the date of advertisement	Class VIII	7,000/-

Selection Procedure:

1. Bench Clerk, Lower Division Clerk (LDC) cum Typist & Counsellor: Candidates for the post in sl. nos. 1, 2, & 3 shall be selected by means of a written examination of 80 (eighty) Marks. Successful candidates will have to appear for a Computer Test of 10 (ten) marks. Qualified candidates in the Computer Test shall be called for viva-voce test of 10 (ten) marks in the ratio of 1:5.

2. Orderlies & Night Guard: A walk-in-interview will be held for the Candidates for the posts in sl. nos. 4 & 5 on **26.02.2020 from 10.30 A.M.** onwards. The candidates must report for registration for the walk-in-interview along with their typed Bio-Data with one copy of recent passport size photograph and all original documents in support of identity (EPIC/AADHAAR/Driving Licence), age and educational qualification. Self attested copies of documents in support of identity (EPIC/AADHAAR/Driving Licence), age and educational qualification must also be submitted along with Bio-Data at the time of registration.

3. Candidates should have the ability of reading, writing and speaking in Bengali and in Hindi/Nepali Languages (for Hill areas).

4. The Date, Time and Venue of Written Examination shall be communicated to the candidates for the post I sl. nos. 1, 2 & 3 through Online Admit Card.

5. Procedure for submitting applications:

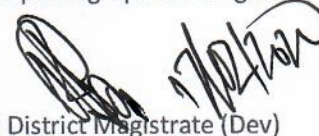
- Willing candidates are requested to visit the official website: <http://www.purulia.nic.in> or <http://www.purulia.gov.in>
- Candidates for the post of **Bench Clerk, Lower Division Clerk (LDC) cum Typist and Counsellor** shall have to submit online application from the specified link given in the above website from **19.02.2020 to 28.02.2020 up to 5.30 p.m.**

- (iii) While filling up the form, candidates are requested to upload scanned copy of their recent passport size colour photograph in **.jpg format** (taken within 6 months) of size not exceeding **50 kb** with scan resolution of minimum **200 dpi**.
- (iv) Candidates are also required to upload scanned copy of their proof of identity (AADHAAR/EPIC/Driving Licence) in **.jpg format** of size not exceeding **100 kb** and with scan resolution of **100 dpi**.
- (v) Candidates are also required to upload scanned copy of their full signature in **.jpg format** of size not exceeding **50 kb** with scan resolution of **200 dpi**.
- (vi) Candidates are also required to upload scanned copy of all original documents, viz., certificates of educational qualifications, mark sheet, age proof certificate etc. The size of the scanned documents altogether should not exceed **100 kb** with resolution of **100 dpi**.
- (vii) For any query related to the engagement process or in case there is any problem while submitting the **application** candidates may contact following help desk number during official day from 10:00 to 4:00 P.M. or email at icps.purulia@gmail.com.
Help desk No.- [03252-224409](tel:03252-224409)

(viii) No Hard Copies shall be received at this end.

(ix) Grounds for Rejection of Applications:

- (a) Online Applications if submitted without the copies of essential documents as mentioned above shall be summarily rejected.
- (b) Applications will also liable to be rejected if there is data mismatch in the filled in application form with reference to the soft copies of the documents submitted.
- (c) Applications shall also be rejected if the uploaded copies of documents and photograph are illegible.



Additional District Magistrate (Dev)
Purulia

Memo No. 54 (11) /SW/PRL

Date: 17 / 02 / 2020

Copy forwarded to The:

1. Secretary, Deptt of WCD & SW, Govt. of West Bengal
2. Director, Child Rights and Trafficking, Govt. of West Bengal
3. Ld. Secretary, District Legal Service Authority, Purulia
4. The Principal Magistrate, JJB, Purulia
5. DIO (NIC), Purulia, with request to upload the Notification in the District Portal of Purulia and to make necessary arrangement in the District Portal for submission of applications online.
6. DICO, Purulia with request to arrange for wide circulation of the Notification.
7. DSWO, Purulia
8. DCPO, Purulia
9. CA to Additional District Magistrate (Dev), Purulia
10. PA to District Magistrate, Purulia
11. Office Copy


Additional District Magistrate (Dev)
Purulia